

OVERSIGHT
REPORT
ON
2017/18 ANNUAL
REPORT

March 2019



Vision:

A developmental people driven organization that serves its people*

Mission:

To provide essential and sustainable services in an efficient and effective manner.

Table of Contents

| | |
|--|----|
| 1. Acronyms and Definition of terms | 2 |
| 2. Applicable Legislative Framework..... | 3 |
| 3. Municipal Public Accounts Committee Members:..... | 4 |
| 4. FOREWORD BY THE CHAIRPERSON | 5 |
| 5. Overview..... | 6 |
| 5.1 The purpose of Annual Report | 6 |
| 5.2 Major Elements of the 2017/18 Annual Report | 6 |
| 6. PROCESSES FOLLOWED BY COUNCIL | 7 |
| 7. SUMMARY OF SUBMISSIONS RECEIVED FROM THE COMMUNITY AND OTHERS | 8 |
| 8. CONCLUSION | 8 |
| 9. RECOMMENDATIONS..... | 9 |
| ANNEXURE A: | 11 |
| REPORT ON MPAC PUBLIC PARTICIPATION ON THE DRAFT 2017/18 ANNUAL REPORT | 11 |
| a. Background | 11 |
| b. Attendance..... | 11 |
| c. Presentation of the 2017/18 Annual Report | 12 |
| d. MPAC ANNUAL AND MID-YEAR REPORT FINDINGS..... | 12 |

1. Acronyms and Definition of terms

| | |
|---------|---|
| AG | Auditor General |
| COUNCIL | Council of Molemole Local Municipality as constituted |
| FY | Financial Year |
| LM | Local Municipality |
| IDP | Integrated Development Plan |
| LED | Local Economic Development |
| MPAC | Municipal Public Accounts Committee |
| MIG | Municipal Infrastructure Grant |
| MFMA | Municipal Finance Management Act |
| NDP | National Development Plan |
| KPA | Key Performance Areas |
| OCA | Operation Clean Audit |
| PMS | Performance Management System |
| SDBIP | Service Delivery and Budget Implementation Plan |
| MSA | Municipal Systems Act |
| RDP | Reconstruction of Development Programme |
| CLLR | Councillor |
| EXCO | Executive Committee |
| GRAP | Generally Recognized Accounting Practice |
| COGHSTA | Cooperative Governance, Human Settlements and Traditional Affairs |

2. Applicable Legislative Framework

- i. Final Guidelines for the Establishment of Municipal Public Accounts Committees, August 2011
- ii. Republic of South Africa. *Constitution of the Republic of South Africa. Act no 108 of 1996.*
- iii. Republic of South Africa. *Local Government: Municipal Finance Management Act. No. 56 of 2003.*
- iv. Republic of South Africa. *Local Government: Municipal Finance Management Act: Circular no. 11, 32 & 63*
- v. Republic of South Africa. *Local Government: Municipal Systems Act no. 32 of 2000.*
- vi. Republic of South Africa. *Municipal Structures Act no 117. 1998.*
- vii. Republic of South Africa. *Municipal Supply Chain Management Regulations, 2005*
- viii. Republic of South Africa. *The White Paper on Local Government. 1998. Pretoria: Government Printers.*

P.G.R

3. Municipal Public Accounts Committee Members:

| | | | | |
|-----|-----------------|-----|---|-------------|
| 3.1 | Cllr Rathete | P T | - | Chairperson |
| 3.2 | Cllr Makgato | M P | - | Member |
| 3.3 | Cllr Leferela | MJ | - | Member |
| 3.4 | Cllr Kobola | S E | - | Member |
| 3.5 | Cllr Matjee | C | - | Member |
| 3.6 | Cllr Raphaswana | T | - | Member |
| 3.7 | Cllr Sephesu | MG | - | Member |
| 3.8 | Cllr Duba | M | - | Member |

P.T.R

4. FOREWORD BY THE CHAIRPERSON

The duly elected and constituted Council of Molemole Local Municipality has the responsibility to oversee the performance of the Municipality, as required by the Constitution, the Municipal Finance Management Act (MFMA) and the Municipal Systems Act (MSA). As part of performing its mandatory duties, Council has considered the Draft 2017/18 Annual Report of Molemole Local Municipality and referred it to the Municipal Public Accounts Committee (MPAC) for review and the drafting of this Oversight Report.

Accordingly, MPAC embarked on a public participation drive with a view to canvass the views of the community to assess the impact of the projects implemented in their communities. The public participation drive was focused on the performance of the municipality in relation to the set IDP targets. This Oversight Report is the final major step in the annual reporting process of a municipality. The Oversight Report is therefore clearly distinguished from the Annual Report. The Oversight Report is a report of the Municipal Council and follows consideration and consultation on the Annual Report by the Council itself.

The Municipal Public Accounts Committee of the Molemole Local Municipality fulfils the oversight role of Council. The mandate of the Municipal Public Accounts Committee includes an analysis of the institution's Annual Report and the development of appropriate recommendations to Council. I am glad to report that the meetings of the Municipal Public Accounts Committee on the 2017/18 Annual Report were open to the public and media to ensure a transparent and credible oversight process.

As reflected in this Oversight Report, the Municipal Public Accounts Committee has also raised concerns on a number of issues requiring immediate intervention.

Finally, I would like to commend my fellow Municipal Public Accounts Committee members for their hard work and commitment. I would also like to thank the Speaker and the MPAC Coordinator for the hard work on the Oversight process and most importantly providing strategic support in the process. A word of thanks must also be given to the Office of the Auditor-General and the Audit Committee for their input in the Annual Report.

P.T.R.

5. Overview

Each municipality is required to prepare an Annual Report in terms of Section 121 of the MFMA. Circular No. 63 issued by the National Treasury provides guidance on the structure of the Annual Report to ensure consistency by all municipalities in preparing their Annual Reports.

The adoption of an Oversight Report by the municipal council should be viewed as a compulsory task in terms of Section 129(1) of the Municipal Finance Management Act (MFMA) No.56 of 2003 in exercising financial management over the respective municipality.

The introduction of the Municipal Public Accounts Committee (MPAC) to Molemole Local Municipality has created an expectation of a transparent and accountable local government institution which will aspire to a sound financial management practice which will ultimately result in world class service delivery.

MPAC is now in position to table to Council the Oversight Report on the 2017-2018 Annual Report of Molemole Local Municipality. Credit should go to members of MPAC, Coordinator, District MPAC Officials, COGHSTA, Audit Committee, and Internal Audit who have contributed in ensuring that the oversight report is credible.

5.1 The purpose of Annual Report

- i. To provide a record of the activities of the municipality during the 2017/18 financial year
- ii. To provide a report on performance against the budget of the municipality for the 2017/18 financial year;
- iii. To promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity.

5.2 Major Elements of the 2017/18 Annual Report

- i. The Annual performance report, comparing the year's performance with the performance objectives established in the IDP, Budget and SDBIP's.
- ii. The annual Financial Statements submitted to the Auditor General.
- iii. The Auditor General's audit report in terms of section 126(3) on financial statements.

J. G. R.

- iv. Other disclosures as required by the MFMA in Section 121, 124, 125 (e.g. Councilors and Top Management compensation, grants, bank accounts, investments information etc.)

6. PROCESSES FOLLOWED BY COUNCIL

The 2017-18 Annual Report was tabled in Council on the 30 January 2019 in terms of section 127(2) of the MFMA (act no.56 of 2003). In terms of Section 129(1) the Council is required to consider the Annual Report of the municipality and of any municipal entity under the municipality's sole or shared control, and by no later than two months from the date on which the annual report was tabled in the council in terms of section 127, adopt an Oversight Report containing oversight report containing the council's comments on the Annual Report, which must include a statement whether the council has approved the Annual Report with or without reservations, or refer the annual report back for revision of issues that need to be revised.

Council appointed the Municipal public Accounts Committee during 2016 and the primary functions of this committee is play oversight over the performance of the municipality to ensure accountability in running the affairs of the municipality

The committee is guided by Circular 63 of the National Treasury for the oversight processes. The following documents relevant to the committees' responsibilities were given to each committee member:

- i. National Treasury Circular 63 – The Annual Report.
- ii. The draft 2016/17 Annual Report including the report of the Auditor General.

All MPAC members were given sufficient time to review and discuss the Annual Report. The following stakeholders were also requested to provide inputs and comments in the Annual Report:

- i. Audit Committee Chairperson and Internal Auditor Unit to present their perspective on the Annual Report;
- ii. Public comments were invited through notices in the local media and website, but no written comments were received; and
Public through public consultation meetings.

P.T.R

7. SUMMARY OF SUBMISSIONS RECEIVED FROM THE COMMUNITY AND OTHERS

The following table reflects the key written representations received from the respective bodies/individuals relating to the contents of the Annual Report:

| Representation submitted by: | Key issues raised | Determination by Oversight Committee |
|--|---|---|
| Individual Councilors | None | N/A |
| Private Individuals | None | N/A |
| Civic organizations | None | N/A |
| Public, communities and other stakeholders | <i>See attached MPAC public participation report.</i> | Public Participation sessions were held on the 07 March 2018 in (Marowe New Apostle Church) Molemole East on the 08 March 2019 in (Nthabiseng Community Hall) |

N.B. Comments received from members of the community during MPAC public participation sessions were mainly on the service delivery needs, which should ideally be raised during IDP process. Other issues related to the quality of services received or projects implemented which required attention by the municipality. However none of the inputs warrants changes to the Annual Report. Clarity was provided to some of the questions or comments while others were noted for further attention by the relevant municipal departments and other sectors.

8. CONCLUSION

Having considered the 2017-18 Annual Report of Molemole Local Municipality as tabled on the 30 January 2019, Council should adopt the Oversight Report in terms of Section 129 of the Municipal Finance Management Act (MFMA).

The Committee experienced a lot of challenges, especially on the coordination of the MPAC Activities as due to staff challenges.

P.T.R

The Committee concluded the Public Hearing on the 20 & 22 March 2019 of as the Questions were submitted on the 26 February 2019 to management.

9. RECOMMENDATIONS

The committee recommended as follows:

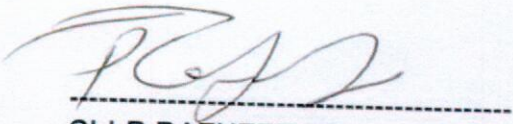
9.1 That Council adopt the Oversight Report and the Annual Report without reservations in terms of Section 129 of the Municipal Finance Management Act (MFMA), NO 56 of 2003.

9.2 The committee further recommended as follows:-

- i. That the action plan to deal with the responses of the Auditor General should be submitted to Municipal Public Accounts Committee (MPAC) and it should be monitored on a monthly basis.
- ii. That the Accounting Officer must put in place processes which will allow for the verification of all information that is submitted to the Mayor, EXCO, Portfolio Committees and Auditor General's Office, Audit Committee and Municipal Public Accounts Committee (MPAC), respectively.
- iii. That quarterly reports on the spending of grants should be submitted to Municipal Public Accounts Committee (MPAC) on quarterly basis.
- iv. That all Section 29s and Section 32s Reports should be submitted to Municipal Public Accounts Committee on monthly basis and should also be reported to Council to ensure that necessary steps are taken in time.
- v. Municipality should develop a plan to ensure that Section 32 as a method of procurement of goods and services should be minimized or eliminated.
- vi. That the municipality should put systems and accurate internal controls to combat abuse of SCM Processes.
- vii. The municipality should set clear, specific, and measurable, time bound and well defined targets to measure the performance and achievements of the municipal objectives (SDBIPs should be aligned to IDP).
- viii. That the municipality should ensure that presentation of the Financial Statements and other finance components are prepared and presented according to the SA Standards GRAPs.
- ix. That the municipality should maintain and monitor an Accurate Assets Register.

P.T.R

- x. The Municipality should create a conducive environment to allow the Standing Committees of Council to exercise oversight role, i.e. Audit Committee, MPAC, Ethics, Rules and Integrity Committee and Woman Caucus.
- xi. That the Municipal Public Accounts Committee should be resourced accordingly, i.e. Finance and Personnel.



CLLR RATHETE PT
MOLEMOLE MPAC CHAIRPERSON

ANNEXURE A:

REPORT ON MPAC PUBLIC PARTICIPATION ON THE DRAFT 2017/18 ANNUAL REPORT

a. Background

The committee expected a minimum of 200 people per cluster to attend the events. Two buses were organized per cluster to collect people from wards which are far from the actual venue. The MAC Coordinator prepared the logistics in all the sessions. Catering was organized in each sessions and it can be reported that the committee is relatively happy with the service provided by the appointed Service Providers. The public participation sessions were held as follows:

| Date | Time | Cluster | Venue |
|------------|-------|-----------------------------------|--------------------------------|
| 07-03-2019 | 10h00 | Ward 10,11,12,13,14,15 & 16 | Marowe New Apostolic Church |
| 08-03-2019 | 10h00 | Ward 1,2,3,4,5,6,7,8 &9 | Nthabiseng Community Hall |

b. Attendance

The attendance in all the sessions was satisfactory as the minimum number of 200 people attended the sessions in all the clusters.

| DATE | CLUSTER | VENUE | ATTENDANCE |
|------------|----------------------------|--------------------------------|------------|
| 07-03-2018 | Ward 10,11,12,13,15,&16 | Marowe New Apostolic Church | 197 |
| 07-03-2018 | Ward 1,2,3,4,5,6,7,8 &9 | Nthabiseng Community Hall | 122 |

The Committee took note of the number of ward committee members who attended the sessions. It was critical that they do attend in order to have an overview of municipal

P.T.R

performance in the previous financial years as they prepare themselves for years ahead. It is hoped that they will also make sure they attend all municipal outreach programmers to listen to the needs of the people. Ward Councilors are therefore urged to encourage their ward committees to attend all the sessions as that form an important part of their work.

c. Presentation of the 2017/18 Annual Report

The chairperson presented a summarized version of the draft Annual report in all the sessions and invited members of the public to make comments and inputs which will be incorporated into the Annual report for approval by Council. Most importantly the comments and inputs will be used to compile an Oversight report. A copy of the draft Annual Report was handed over to those in attendance as well as traditional authorities for perusal with the purpose of making inputs. The closing date for the submission of inputs to the annual report was set to the 20 March 2019. All comments must be submitted at municipal offices on or before the closing date.

d. MPAC ANNUAL AND MID-YEAR REPORT FINDINGS

The Committee has scrutinized the reports as referred by Council for further scrutiny and drafted questions to management in order to answer findings on the Annual Report and Mid-year Report.

The following findings were identified in each report:

| | |
|--|------------------------|
| QUESTION 16 | MID-YEAR REPORT |
| FINDINGS | |
| <ul style="list-style-type: none"> a. All Municipal fleet to be fitted with tracking devices and furthermore that only drivers having appointment letter as drivers must be authorized to drive. b. Failure to comply the designed employees will pay damages in case of accident. | |

| | |
|--------------------|------------------------|
| QUESTION 22 | MID-YEAR REPORT |
|--------------------|------------------------|

P.T.R

FINDINGS

- a. That a full report in respect of Municipal compliance on Senior Managers based on conformance with attachments be submitted to MPAC in order to make sure that the performance process on Managers will be done for 2nd Quarter and 3rd Quarter.

QUESTION 14**MID-YEAR REPORT****FINDINGS**

- a. That all Managers must verify both the quality and quantity of good delivered before signing of the delivery note
- b. That both the issues of Morebeng Office furniture and Mogwadi Community hall chairs and tables be referred to internal Audit and Risk Officer for further investigation and a full report must be submitted to MPAC within seven days after Council meeting of the 29th March 2019.

**OVERALL
FINDINGS****ANNUAL REPORT**

P.T.R

- a. That the Accounting Officer must make sure that all Municipal Officials and Councilors sign the MBD4 form and make sure that Marapye Business Enterprise is blacklisted from doing business with the Municipality in future.
- b. That based on the agreement of debit order made between the Municipality and ESKOM and TELKOM is evident that we won't be having fruitless and wasteful expenditure and failure to adhere all monies incurred in the next financial year will be paid back by the relevant official.
- c. That since the Special Focus Unit was allocated R669 000.00 and the target was not met the Committee recommend that budget be allocated to different projects in the same unit.
- d. That legal advisor must make sure that all dormant cases are dealt urgently and a full report that includes cost incurred and the list must be submitted to MPAC.
- e. MPAC recommend that all sector departments their POE on time and submit to Internal Audit on monthly basis in order to meet the Auditor General queries and the Accounting Officer must make sure that all departments adhere to the recommendation in order to comply.

End of report

P. T. R

HEAD OFFICE

303 Church Street
Private Bag X 44
MOGWADI 0715
Telephone : (015) 501 0243/4
Fax no : (015) 501 0419
E-mail: info@molemole.gov.za



Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
MOREBENG 0810
Telephone : (015) 501 2371
Fax no : (015) 397 4334

www.molemole.gov.za

Reference: 3/1/3/1

EXTRACT COUNCIL RESOLUTION

OC/5.2/29/03/19. THE REPORT ON MUNICIPAL PUBLIC ACCOUNTS COMMITTEE OVERSIGHT REPORT FOR 2017/18 ANNUAL ANNUAL

The Chairperson of Municipal Account Public Accounts Committee Councillor Rathete PT presented the report to Council for Approval.

Council unanimously resolved:

- The oversight report for the 2017/18 Annual Report be approved without reservations

THE SPEAKER
CLLR MOREROA MS

04-04-2019
DATE

Vision: A developmental people driven organization that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

**QUESTIONS AND
ANSWERSTO
MANAGEMENT ON
ANNUAL AND MID-
YEAR REPORTS**

March 2019



Molemole Municipality

Vision:

A developmental people driven organization that serves its people"

Mission:

To provide essential and sustainable services in an efficient and effective manner.

Draft Question on the 2017/18 Draft Annual Report

AUDITOR GENERAL'S REPORT

Question 1

As disclosed in note 44 and 45 to the financial statement, the corresponding figures for 30 June 2017 have been restated as a result of an error discovered in the financial statement of the municipality at, and for the year ended 30 June 2018 and the implementation of MSCOA.

(a) What was the root cause for the municipality to restate the corresponding figures?

Due to the changes encountered by the municipality in respect to the MSCOA requirements and the different interpretation of GRAP standards directly affected the municipal account structure and the mapping which also lead to the municipality to restate the initial comparative/opening balances.

Question 2

With reference to note to the financial statements, the municipality is the defendant in several legal claims. The municipality is opposing these as it believes the claims to be unfounded. The ultimate outcome of the mater cannot presently be determined and no provision for any liability that may result has been made in the annual financial statement.

(a) Why did the Accounting Officer fail to review the Annual Financial Statement to prevent this anomaly?

The Annual financial statement were reviewed by the Municipal Manager with support from the Audit Committee members. Technical interpretations emanated during the audit process which lead to the adjustment of the annual financial statements.

(b) Why did the municipality fail to make a provision since they know that the municipality is defending cases?

It was an oversight and the provision was included on the adjustment annual financial statement.

(c) How many cases are pending and for how much?

Find attached the contingency register as at 30 June 2018

Question 3

As disclosed in note 33 to the financial statement the municipality reviewed its basis for debt impairment calculation to the amount of R2 465 270.

(a) What is the plan in place for the impairment of debtors?

The municipality is currently conducting an investigation specifically on dominated properties within the juristic of the municipality which mostly owned by the government department. The first

submission of approximately R 2000 000.00 rand has already been submitted in February and the processes will proceed continuously.

The municipal billed areas is also being analysed to assist the municipality to budget and bill collectable amount. The proposed solution will be presented during the budget preparatory processes.

A plan is currently being developed to assist the municipality in recovery of the amount owed by land owners. The currently developed strategy will not assist as the disconnection processes will be conducted through electricity services and the municipality is currently providing electricity in Dendron and Morebeng areas only.

(b) Does the municipality have the write off policy?

Yes.

Question 4

The municipality had incurred the R871 697 which represents 10% of the total bulk electricity purchased. Technical losses amounting to R871 697 were due to illegal connections and aging of electrical infrastructure assets.

(a) What is plan place to address the issue of illegal connection and repairing of aging infrastructure assets?

Procurement of Itron compliant smart meters in the 2018/9 financial year. A detailed electricity units distribution plan has been developed, presented and it's on the implementation stage:

1. The municipality has finalised the specification of procuring electricity bulk meters which will assist the municipality to account for all the units purchased from electricity.
2. The bulk meters procured by the municipality will also address the accountability of electricity per specific transformer.

Question 5

The municipality had incurred an unauthorised expenditure amounting to R 1 433 680

(a) What was the root cause for the municipality to incur an unauthorised expenditure?

Journals that are processed at year end

RAL roads that are to be expensed at year end

(b) Which votes were affected?

| | |
|---------------------|----------------|
| Finance costs | R71, 751.00 |
| Collection costs | R32, 982.00 |
| General expenditure | R1, 328,947.00 |

(c) What corrective measures are in place to ensure that these anomaly will be not recurring?

Journals for finance lease to be processed quarterly to update the finance cost so as to monitor the movement if is still within the budgeted amount.

Collection costs are classified correctly in 2018/2019 FY under cost and recoveries instead of Departmental expenditure recognized as revenue and expenditure

RAL road (Eisleben Ramokgopa) was relocated to operational budget during 2018/2019 FY to avoid processing a journal at yearend where there is no budget

Question 6

Persons in the services of the municipality with business interest in contracts awarded but the municipality failed to disclose such interest, as required by the code for staff members issued in terms of the Municipal System Act ,2000(Act No, 32 of 2000).

(a) Why did the municipality award the businesses to municipal employees?

Municipality awarded the business to the employee's business associate and not directly to the employee of the Municipality. This was due to the fact that the Municipality relied on the Declaration form of interest (MBD4 Form) to check the business associates relationships which the bidder did not disclose any. The municipal officials also did not disclose the business associate relationship with this supplier in the declarations as required by Code of Conduct.

- (b) Please provide the following list,
- i. the companies awarded business
 - ii. The names of the employees benefited.

Refer to the table below:

| Employee Number of Municipal Official | Section/component | Entity which interest is shared. | Name of Spouse/partner or associate | Supplier | Description of Award | Total Rand value of award |
|---------------------------------------|---------------------------|----------------------------------|-------------------------------------|-----------------------------|----------------------|---------------------------|
| 2520 – Portia Maphakela | Waste Management Site GEN | Lekgwapo General Trading | Mashilo Daniel Sekgala | Morapye Business Enterprise | Catering | 18 000 |
| Total | | | | | | 18 000 |

Question 7

An effective system of internal control for debtors was not in place as required by section 64(2)(f) of the MFMA.

(a) Does the municipality have a revenue policy in place?

Yes

(b) If yes, when last was it reviewed and approved by Council?

May 2018

(c) How effective and reliable is our billing system?

The billing system is consistence and reliable

(d) How do you communicate with the debtors?

With notices, published and included with monthly statements

Question 8

The municipality incurred wasteful and fruitless expenditure during the 2017/18 financial year.

(a) Please provide the following documents to the committee by the 01st March 2019:

Documents attached detailing the following

- i. Statements from Telkom and ESKOM from 01st July 2017 to 30 June 2018;
 - ii. Invoices from both institutions;
 - iii. Mail Register and delivery register from Registry to all departments;
 - iv. Service Standards from Finance Departments.
 - v. The dates in which statements were received and processed
 - vi. Date in which payments were effected.
- (b) **What corrective measures are in place to ensure that these anomaly will be not recurring?**
Municipality has taken a decision to make payments through a debit order for Eskom and Telkom to avoid late payments

PERFORMANCE REPORT

Question 9 - KPI 9

LOCAL ECONOMIC DEVELOPMENT & PLANNING

The department failed to coordinate the IDP Rep forum meetings

- (a) **What was the actual target for 2017/18 since in the report highlighted the targets for 2016/17 financial year?**

Four

- (b) **What is the actual budget for 2017/18 for KPI 17, 18, 19 and 21 since the budget was not stipulated?**

KPI 17 – R 350,000

KPI 18 – R 200,000

KPI 19 – R 200,000

KPI 21 – Risks are operational and budget from a different department if there are finances required to mitigate the risks identified.

- (c) **What was the actual expenditure incurred in all the KPIs above?**

To be attached.

- (d) **Why the manager responsible failed to request a virement from LED votes since there were in the same department?**

There was only one meeting which did not take place. Not all meetings as has been captured. We have revised our targets from four to three during SDBIP review after budget adjustment. There was no need to request virement as we had no target to be attended to.

- (e) **Please provide the committee with the attendance registers for the Rep forum meetings held.**

Attached find copies of attendance registers for IDP Rep forum meetings.

Question 10

The department reported achievement on 180 sites pegged in Mogwadi and Morebeng while the internal audited verified only 100.

- (a) **What is the actual achievement since the target contradict the internal audit review?**

180 sites were pegged. The internal audit made a typing error on the Audit review

- (b) **What is the actual expenditure per site?**

R 1,092.30

Question 11

TECHNICAL SERVICES

The department failed to achieve the following targets:

- i. Mohodi to Maponto gravel to tar road
- ii. Ramokgopa to Eisleben gravel to tar road
- iii. Matipane to Madikana gravel to tar road

(a) What happened to the remaining expenditure of R3.2m for Mohodi to Maponto?

Funds were spent on the project accordingly and the project was completed on time.

(b) What is the plan in place for the target not achieved to ensure that it is completed?

N/A

(c) Matipana to Madikana project was not achieved due to hard rock, was the project completed as stipulated in the report?

The Project was completed in the 2018/19 FY.

(d) What were the challenges for not providing the internal audit with the progress report?

Oversight.

Question 12

The department failed to achieve the project upgrading of Nthabiseng Internal streets

(a) What was the breakdown of the amount paid to the service providers?

- Engcor Consulting was paid.
- R 1500,000.00 – 2017/18 Financial year
- R 500,000.00 – 2017/18 Financial year

Question 13

The project Mohodi Sports complex the target was not achieved

(a) Since the budget was exhausted, and the project is still not completed, provide the committee with a detailed report since the inception of the project.

Report to be submitted. Budget not yet exhausted.

Question 14

The department failed to achieve the target of the upgrading of the electricity network

(b) Where is the exact location of the project?

Mogwadi & Morebeng

(c) Since it was reported to be implemented in the 2018/19 FY, how many metres were replaced?

220 meters

(d) If not, why?

N/A

Question 15

The department failed to achieve the target of the Supply and installation of street lights,

(a) Where is the exact location where the project will be implemented?

Mogwadi & Morebeng

(b) How many street lights were installed?

40. However, project is deferred to 2019/20 Financial year due to budget constraints

Question 16

CORPORATE SERVICES

The committee noticed that there is misalignments in the KPI 34.

(a) What is the actual target?

Procurement of 1x bakkie

Question 17

The department failed to achieve the target at Moletji Satellite Cluster Office,

(a) Please provide a progress report to date?

Brickwork on building. Contractor is delayed by land claims dispute by Matabola group that keeps on intimidating the Contractor.

Question 18

The committee noticed that there was a repetition of KPI 37 and 38.

(a) Please clarify the project together with the achieved targets of both the projects?

Target was discontinued and funds moved to R&M category during review of the SDBIP. Target 38 relates to procurement of ICT equipment hence it remained in the SDBIP.

Question 19

The department failed to achieve the target of filling the vacant positions.

(a) How many employees where terminated as stipulated in the report?

6 employees were terminated due to resignation and retirement.

Question 20

The department reported that the training of employees and councillors targets were achieved,

(a) Please provide the committee with the annual training report including the following:

- i. Names of the employees and councillors benefited
- ii. Programmes provided and the amount

- iii. Names of the institutions
- iv. Date of the programme attended

Refer to the attached Annual Training Report

Question 21

The committee notice that the Bursary fund for employees was discontinued

- (a) How did the municipality incur an expenditure amounting to R173 565 on bursaries while the target was continued?**

6 municipal officials and two Councillors were awarded bursaries. Bursaries awarded to Councillors was discontinued because the policy does not make provision for Councillors and it was also MPAC Committee findings

Question 22

Since the municipality placed 06 learners on internship,

- (a) Please provide the list of all interns and the departments they were placed.**

Refer to the attached list. Only 5 interns were placed in the 2017-18 financial year

Question 23

COMMUNITY SERVICES

The department failed to achieved targets KPI 47, 48 and 50,

- (a) Did the municipality manage to complete the project in the 1st quarter?**

Yes,

- a) If yes, when?**

August 2018.

- (b) Provide the purchase order of the tractor**

Purchase order attached.

- (c) Registration number**

Reg: DZK 989L.

and

- (d) The station in which the tractor was placed**

Based in Morebeng

Question 24

Since the department achieved the target of procurement of wheely bins,

(a) Please provide the committee with the criteria used for allocation.

Mogwadi bins were distributed to the residents that never received bins for free as per the NEMWA act guidelines. Morebeng bins were allocated to hotspots for dumping, areas regarded as high risk areas for dumping, i.e. informal traders along the taxi rank, informal traders around the Botlokwa plaza mall, and informal traders at Ramokgopa next to the college. The remaining bins well secured and preserved for the new demarcated stands to be sold in Molemole and for the replacement of lost or damaged bins at a cost or charge.

Question 25

MUNICIPAL MANAGER

KPI 52, 53, 54, 55 and 56 for Special focus programme, the budget was R120 000 for each project without expenditure, please provide the expenditure for each project.

(a) What is the overall budget for special focus programmes?

R 669,000

(b) Which youth event exhausted the budget?

Unemployed youth graduates

(c) Where and when the event was held?

Ga Maribana community hall on 25 of September 2018

(d) Please provide the programme and attendance registers.

Provided as per request

Question 26

Since the department achieved the target of providing legal advises and documentation.

(a) Pleases provide all the cases handled by the municipality during the 2017/18 FY?

(b) How many cases were completed and how many were pending?

(c) What are the challenges for not resolving the cases?

Report on legal cases attached.

| No | Parties | Representatives | Nature | Estimated Claim | Status |
|----|---|---------------------------------------|--|------------------|-----------|
| 1. | Van Vurren Vs Molemole Municipality | Adams and Adams att Legal Advisor | Letter of demand- accident due to failure to maintain road | R7 400 000.00 | finalized |
| 1. | Rambuda N Joseph VS Molemole Municipality | Vhutshilo Nange att S C Mdluli att | Action- Wrongful impounding | R100 000.00 | Dormant |
| 2. | Sinthumule | Vhutshilo Nange att | Action- | R100 000.00 | Dormant |

| No | Parties | Representatives | Nature | Estimated Claim | Status |
|-----|---|------------------------------------|--|--|-----------|
| | Nkhumeleni VS Molemole Municipality | S C Mdluli att | Wrongful impounding | | |
| 3. | Ngwako Sekgota and 19 others VS Speaker, Molemole Municipality and 18 others | Mpshe Tsatsi att Mohale inc | Motion – Declare Ward Committee Elections valid | — | Finalized |
| 4. | Makgato Burial Society and another VS Kgosi R Makgato and 2 others | Leshilo Inc Mohale INC | Motion- Application to Compel issuing a P.T.O | — | Dormant |
| 5. | Southern African Music Rights Organization (SAMRO) VS Molemole Municipality | SAMRO Mohale Inc | Submission of application forms for music use license. | R88 000.00 | Dormant |
| 6. | Podu S Sehoa VS Mamekoa P Sehoa and 2 others | Obi Matlaila att | Motion- Eviction | — | Dormant |
| 7. | M.D Marema VS M.M Mukoma and another | Legal Aid SA | Motion- Eviction | — | Dormant |
| 8. | Endorsements of Immovable Property i.t.o section 12 of the Municipal Structures Act | Mohale Inc | Endorsements of Immovable Property i.t.o section 12 of the Municipal Structures Act | — | Finalized |
| 9. | Mokgehle Pitsi William VS Keetse Noko Nelson | Mohale Inc | Legal Representation Application for Protection Order | — | Finalized |
| 10. | NFM Consulting Vs Molemole Municipality | Raselo att S C Mdluli att | Motion : Recovery of overpaid Monies | R 447 000.00 | Dormant |
| 11. | Molemole Municipality VS Illegal Occupants: Remaining of Portion 2 of Deutschland 69 farm | S C Mdluli att | Motion - Eviction | | Finalized |
| 12. | Molemole Municipality VS Hlako | S C Mdluli att | Action- Recovery of undue performance bonus | Claim amount R 106 020.89 Counter | Pending |

| No | Parties | Representatives | Nature | Estimated Claim | Status |
|----|--|--|---|------------------------------------|---|
| | | | | claim: R300 000.00 | |
| 13 | Molemole Municipality VS Hlako | S C Mdluli att | Action - recovery of rental and Eviction | Rental-R39 297.76 | Pending |
| 14 | Ga - Mabohlatjana Community Vs Molemole Municipality | Rampheri Attorneys Pratt luytt Delange attorneys | Motion- Urgent interdict against CDM and Molemole Municipality | — | dormant |
| 15 | Selaelo Patrick Mailula vs Andre Wouter Ras & Molemole Municipality | Mailula Attorneys Legal Aid Legal Manager | Motion- Eviction Proceedings | — | Finalized |
| 16 | M.L Mathibela Vs S Moloto & Molemole Municipality | Machaba Attorneys Legal Aid Legal Manager | Motion- Eviction Proceedings | — | pending |
| 17 | Roman Catholic Church N.O Vs Andries Komape and others/Molemole | Gilford Malatjie Attorneys Sodi Attorneys Legal Manager | Motion- Eviction Proceedings | — | Finalized |
| 18 | DG Department of Labour Vs Molemole Municipality | Legal section Legal Manager | Motion- Application to compel | R 1 500 000.00 | Dormant |
| 19 | Ga - Mabohlatjana Community Vs Molemole Municipality | Rampheri Attorneys Pratt luytt Delange attorneys | Motion- Declaratory and mandatory order in the Land Claims Court | — | Pending |
| 20 | Nkhotheleni Business Enterprise Vs Molemole Municipality | MM Mahapa Attorneys Legal Manager | Action- Combined summons based on failure to pay for work done. | R 21 420.00 | pending- |
| 21 | Sedima Business Enterprises Vs Molemole Municipality | Kern and Decker Attorneys Legal Manager | Action- Simple summons based on failure to pay for work done. | R305 000.00 | Pending |
| 22 | M K Rapholo Vs Molemole Local Municipality | Pothole cover Legal Manager | Letter of demand on damages as a result of pothole on the road | R 970.00 | Dormant |
| 23 | Capstan Trading 215 cc Vs Molemole Local Municipality | Mushwana Inc Legal Manager | Letter of demand for outstanding payment. | R2 392 745.32 | Finalized |
| 24 | Molemole Local Municipality Vs Matebele Dinare Construction | Pratt Luyt de Lange Att Mosomane Att | Action- Municipality issued Summons for recovery of unjustified enrichment | Approxima tely R6 000 000.00 | Settlement talks at an advanced stage as National |

| No | Parties | Representatives | Nature | Estimated Claim | Status |
|-----|---|-------------------------------------|--|---------------------------|---|
| | | | | | Treasury withdrew its instruction for recovery. |
| 25. | Lepotlasekgopho Holding (Pty) Ltd Vs Molemole Local Municipality | Nozuko Nxusani inc SC Mdluli inc | Supply and Delivery of protective clothing | Approximately R465 000.00 | Finalized |

Question 27

The department failed to meet the target of the purchase of municipal branding, Podium and loud Hailers,

- (a) **Please clarify the committee since the target was not achieved and the expenditure was incurred?**

Branding material wasn't purchased, only an order issued by the end of the quarter hence the committed amount. Branding material and loud hailers were delivered in March 2019.

Question 28

The target for resolving the Auditor General's queries was not met, the municipality managed to address only 78% of the queries.

- (a) **Please provide the progress report of 2016/17 and 2017/18 FY AG's Audit Queries.**

2016/17 – 92%

2017/18 – 0%

Question 29

100% of the risk register were not achieved, the committee observed that the risk cut across all the departments.

- (a) **Why the municipality have different KPI's for the same project name?**

Different KPIs for the same project is a management oversight

- (b) **Why the municipality failed to resolve all the identified risks?**

Some of the risks were not achieved due to financial constraints. E.g. refurbishment of landfill site and the other reasons is department did not achieve quarterly objectives. Like procurement of prepaid meters.

Question 30

The department reported failed to conduct the performance assessment for senior managers.

- (a) **Since you had 01 Senior Manager, why did the municipality fail to conduct the quarterly assessment?**

The quarterly assessments for Snr Manager LED&P was done as required by legislation.

(b) In which quarter was the assessment was conducted and for which department?

All the quarters. Senior Manager LED & P

Question 31

Since the department achieved the compilation and printing of the 2016/17 Annual Report

(a) How many 2016/17 Annual Report were printed?

200 copies

(b) Please submit proof of payment?

Done by Manager: IDP

BUDGET AND TREASURY

Question 32

The target for implementation of debt collection process and the improvement of the revenue collection rate was not achieved, since the rate payers were disputing the processes,

(a) How far is the municipality in resolving the disputes?

The municipality has resolved the long outstanding debt issues with the municipal rate payers. Business owners proposed to engage the municipal council in requesting for relief specifically for long outstanding debts.

(b) What was the root cause for the municipality to overspend with R610 812.00 for Asset Management Plan?

The municipality did not have any overspending amount in respect to Asset Management Plan. The amount indicated was the amount rolled over by the municipality from the Municipal approved council for 2016/17 financial year.

The municipality did not have any overspending amount in respect to Asset Management Plan. The amount indicated was the amount rolled over by the municipality from the Municipal approved council for 2016/17 financial year.

(c) Since the municipality was having challenges with the MSCOA system, did the municipality manage to resolve the challenges?

The municipality has resolved the challenges in respect to MSCOA and we are currently transacting on MSCOA compliant financial system (Solar financial system) despite the remaining additional components (Inventory, Assets and performance modules).

OVERSIGHT
REPORT
ON
2017/18 ANNUAL
REPORT

March 2019



Molemole Municipality

Vision:

*A developmental people driven organization that serves its people**

Mission:

To provide essential and sustainable services in an efficient and effective manner.

2018/19 MID-YEAR ORGANISATIONAL PERFORMANCE REPORT

FINANCIAL PERFORMANCE

QUESTION 1

The municipality had a projection for R568 185 for fines, which was not an only 1 percentage of the amount was collected.

(a) What are the challenges encountered for not achieving the target?

The projections is based on IGRAP 1 principles and the allocation of the tickets were not done due to lack of financial system as required by MSCOA.

(b) Why the municipality projected high amount while they failed to collected?

The projection is based on the number of tickets issued as indicted above and the amount recognised is specifically for the actual amount received.

(c) Provide the value of the fines issued from July 2018 to December 2018

R 149,550

(d) Is the municipality having the policy in place to regulate the fines?

No

Question 2

The municipality did not do well in collection in rental facilities.

(a) How many rental facilities does the municipality have?

IEC and Public works (clinic) are the current active municipal contract and the critical challenge is due to lack of updated service level agreement between the municipality and public works.

Question 3

Since the projection of the sale of stands were R13, 780, 376.00 and municipality only collected R150, 900.

(a) How many sites were sold?

No sites were sold between July and December 2018

(b) How much is the cost price per site?

N/A

Question 4

Since it was indicated in the 2017/18 Draft Annual Report that the pegging of sites was completed

- (a) Please clarify the committee about the processes which were not yet finalised.

Awaiting COGHSTA to peg the remaining 50 sites

Question 5

Finance charges

- (a) Why did the municipality failed to update the system?

Finance charges related to the lease of photocopying machines. They were recorded on the system, however, not calculated correctly. During Audit we had to adjust the AFS to update the amount that was raised.

- (b) How often is the system being updated?

This is now checked monthly and reconciled back to the system. Also verified during the quarterly preparation of the AFS.

Question 6

Since the municipality targeted to spend half of the annual budget and spend more than what was targeted for.

- (a) What does it mean by saying "Appointment of service provider were done at the beginning of the financial year lead to spending to be lower for the 1st and 2nd quarter" while the expenditure percentage is higher than the projected percentage?

This was a typing error. The correct variance is as follows: "Service Providers were appointed at the last month of the previous financial year and they started to implement from the first month of the 2018/19 financial year and submitted payment certificates from the first quarter. There were also Roll overs which were paid in the first quarter of the financial year"

- (b) List the services fall under Other Materials, Other Expenditure and Contracted Services

Security services, Consultancy fees, Repair and Maintenance, Accommodation, Rental, Fuel,

Question 7

Debtors' analysis - The committee has observed that the debt ratio of the municipality is growing.

- (a) What are measures in place to manage or reduce debtors' book?

The municipality is currently relying on areas which are specifically identified as towns for the implementation of Credit Control and Debt Collection procedures. During the debtors analysis the municipality discovered that the percentage of households within Dendron and Soekmekaar will not assist the municipality to initial improve the revenue collection percentages to be an acceptable b back to basic required norm. In additional to the current credit control processes the municipality is currently working on rural areas properties within the jurisdiction of the municipality for the improvement of the collection rate. It was discovered that rural areas properties contributes the highest number of the municipal debts.

- (b) Please clarify the committee on the other debtor as indicated on the revenue report.

Attached presentation plan in addressing all the revenue challenges per debtor.

- (c) **What corrective measure did the municipality take to ensure that government debtors are paid?**

The municipality is currently embarking on the process of investigating all government debts properties for the recovery process.

Question 8

LOCAL ECONOMIC DEVELOPMENT AND PLANNING

The municipality did not achieve the targets in KPI 2 and KPI 8 due to the non-responsive bidders.

- (a) **What is the meaning of non-responsive bidders?**

The target was achieved, a prospective service provider was appointed through manual order dated: 28 December 2018

Question 9

The municipality reported to have achieved the pegging of 200 on sites where 50 site will be pegged by COGHSTA.

- (a) **Where is the exact location of sites to be pegged?**

200 sites were pegged

- (b) **Did CoGHSTA manage to peg the remaining sites as per the report?**

Yes CoGHSTA pegged 50 sites in Mogwadi

TECHNICAL SERVICES

Question 10

The municipality reported that Nthabiseng internal streets project was completed while project is still under construction.

- (a) **When was the project completed and handed over to the community?**

February 2019

Question 11

Since the municipality did not achieved the Mohodi Sports Complex and the expenditure amount is higher with half the work done

- (a) **Please provide a progress report on the project and list items already completed.**

Everything is complete except the 2000 Seater Grandstands

Question 12

Electricity smart metres installed and replace target was not met.

(a) What is the current status of the project?

Bid Specification

(b) Since the specification was not in line with the current smart metre standards, which SCM processes will be speed up?

The Spec is compliant with the billing software. The implementation will take 10 weeks to complete

(c) In which area is the project to be implemented?

Mogwadi and Morebeng

Question 13

COMMUNITY SERVICES

The department did not achieve target in KPI 33 and 34

(a) How did the municipality manage to achieve 25% and 80% respectively while no expenditure and work done?

Expenditure will be effected immediately after delivery of goods i.e. for KPI 34 payment to be done after the delivery of bulk refuse containers, for KPI 33 payment will be done after the compilation of the final draft of IWMP.

Question 14

The municipality managed to procure 500 chairs instead of 600 as per the annual target.

(a) Why did the department report to have achieved the target while only 500 chairs and 10 tables were procured?

Target on the IDP indicates 500 chairs as a target, the SDBIP indicates 600 chairs as a target which was a printing error.

(b) What happened to the remaining 100 chairs?

The remaining 100 chairs were a printing error of the target (600 instead of 500) hence it was corrected on the reviewed SDBIP.

(b) Please provide the committee with the invoice and delivery note.

Invoice and delivery note attached.

Question 15

CORPORATE SERVICES

The municipality achieved to procure 12 office furniture with an expenditure amounting R89 000.00.

(a) What kind of office furniture was procured?

10 - Boardroom Chairs

2 – Air Conditioner

(b) Which departments/units benefited?

Morebeng - Boardroom
Civic centre - Server room

Question 16

The municipality managed to procure 02 municipal sedan.

(a) Please provide the committee with the registration numbers of the cars procured and the station of operation.

Registration number:
FBL 052L – Mogwadi Traffic Station
FBL 056L – Mogwadi Corporate Services

Question 17

The target achieved on the employees training programmes were not in line with the annual target.

(b) What is the annual target?

4 Training programmes for employees. (Inherent job requirement and legislative requirements compelled the municipality to coordinate more than one training programme per quarter as per the targets)

(c) What type of legislative amendments were referred to?

Vat (Tax) Finance regulations

(d) What type of the training were conducted?

- Development communications
- Payday Training
- VAT training
- Basic Excel Training
- First Aid
- Waste Disposal

Question 18

The municipality managed to award 100% of Bursary for employees and councillors

(a) Which courses were offered?

- a. Bookkeeping
 - b. Bachelor of Business Administration
 - c. Bachelor of Law
 - d. Diploma in Traffic Management
- Master's in Business Administration

(b) How many councillors were awarded the bursaries?

None

Question 19

The municipality targeted 2 ward committee capacity building programme, 01 for the 1st quarter and 01 in the 2nd quarter.

(c) Why did the municipality say they have achieved while they only held 1 ward committee capacity building programme?

The 2nd quarter target could not be implemented due to financial constraints. The target will be implemented in the 4th quarter.

Question 20

The municipality did not achieve the target for printing of diaries, calendars and the newsletter and the procurement of branding materials.

(a) Provide the committee with an updated progress report.

Targets weren't achieved due to late appointments of service providers, as such all requested was delivered during the first quarter.

Appointment of the service provider for the newsletter had to be re-advertised and appointment was done beginning of March. The newsletter is at draft/design stage.

Question 21 – KPI 79

The municipality did not manage to conduct IT Audit application control.

(a) What is the current status of the projects?

Awaiting adjudication. Appointment expected by end of March 2019

(b) What are the implications for not conducting the IT audit controls?

Non-compliance to AG recommendations.

Question 22 – KPI 77

The target was not achieved since the department reported that the target should be revised to be in line with performance assessment legislation

(a) How many senior managers did the municipality had during July 2018 – December 2018?

06 x Senior Managers until November 2018 as the contract for Mr. Ramogale expired then. There were only 05 Senior Managers from December 2018

(b) How many senior managers were assessed during the 1st and 2nd Quarters?

3 x Senior Managers will be assessed for mid-year on the 20 March 2019 as required by legislation.

Question 23 – KPI 32

The municipality failed to meet the target of implementing 4 PMS reports.

(a) Provide the committee for the reason of not achieving the PMS Automated System.

There were no response bids during the first SCM tender process. The tender was re-advertised. The municipality succeeded in appointing the service provider for the automated system on the 28 February 2019.

Question 24 - KPI 85 & KPI 88

The municipality reported that they achieved the youth forum meetings per quarter while they achieved only 1 youth forum activities/ events.

(a) Why did the department report to have achieved while the target was not achieved?

We achieved only 1 quarter on 25 of September 2018 at Ga-Maribana. The budget was not enough to implement all youth programs per quarter, we had to rearrange the reporting system. Focus will be on youth month guided by allocation of budget.

(b) The target in KPI 88, achievements is not in line with the target, please clarify.

There was no meeting held and only older persons sport event held.

Question 26 - Overall

(i) The committee observed that there was no consistency in reporting of the targets versus the actual achievements, e.g. where number of activities target and reported in a percentage format.

(ii) **The projects in Risk, Internal Audit, Council and Audit Committee should carry its original KPI numbers from their original departments as the issues cut across all departments but carrying different KPIs.**

(iii) **The committee noticed the misalignment of targets**

This is because not all departments have equal number of targets. It is critical that we keep the numbering from the first target to the last one.

(a) Is the municipality have quality assurance in place?e.g KPI 36, KPI 49 & 50

The municipality have Internal Audit unit to verify the performance report before they are submitted to Portfolio committees and Council

**ATTENDANCE
REGISTERS FOR
2017/18**

March 2019



Molemole Municipality

Vision:

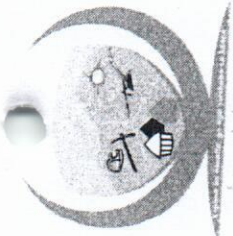
*A developmental people driven organization that serves its people**

Mission:

To provide essential and sustainable services in an efficient and effective manner.

HEAD OFFICE

303 Church Street
Private Bag X 44
MOGWADI 0715
Telephone: (015) 501 0243/4
Fax no : (015) 501 0419
E-mail: info@molemole.gov.za



Molemole Municipality

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
MOREBENG 0810
Telephone : (015) 501 2371
Fax no : (015) 397 4334

www.molemole.gov.za

ATTENDANCE REGISTER FOR MPAC WORKING SESSION

DATE: 21 NOVEMBER 2018





VENUE: KARIBU LODGE (TZANEEN)

TIME: 10H00

| NAMES | Village/Portfolio/ Organisation | CONTACTS | F/ M | Y | A | D | OP | SIGNATURE |
|-------------------|------------------------------------|---|---------|---|---|---|----|-----------|
| 1. Selamoieia KL | MPAC | Email: Churele@molemole.gov.za Fax: Cell: 0822 540 3590 Email: | F | | ✓ | | | |
| 2. MATSEE M.C | MPAC | Fax: Cell: 0822 3049156 Email: | | | | | | |
| 3. KOBONA S.E. | MPAC | Fax: Cell: 071 384 8176 Email: felegoraphs@gmail.com | M | | ✓ | | | |
| 4. RAPHASWANA T.E | MPAC | Fax: 072 1918587 | F | | ✓ | | | |

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner

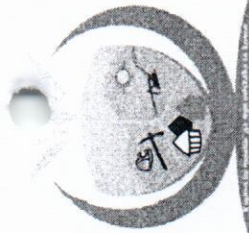
| | | | | | | | | | | |
|-----|----------------|----------|--|---|---|--|--|--|--|---|
| 5. | Margato Rawina | | Cell: Email: margato mp64@gmail.com Fax: Cell: 0721488306 | | | | | | |  |
| 6. | RANHEE P.T | | Email: C1147474166@gmail.com Fax: Cell: 0609224426 | M | ✓ | | | | |  |
| 7. | LESIFI MML | NIPAC | Email: 1051716@gmail.com Fax: Cell: 0824925995 | F | ✓ | | | | |  |
| 8. | Seimoieia KL | Moieioie | Email: chuener@moieioie.govt.za Fax: Cell: 0825403590 | f | ✓ | | | | |  |
| 9. | | | Email: Fax: Cell: | | | | | | | |
| 10. | | | Email: Fax: Cell: | | | | | | | |

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner

HEAD OFFICE

303 Church Street
Private Bag X 44
MOCWADI 0715
Telephone: (015) 501 0243/4
Fax no : (015) 501 0419
E-mail: info@molemole.gov.za



Molemole Municipality

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
MOREBENG 0810
Telephone : (015) 501 2371
Fax no : (015) 397 4334

www.molemole.gov.za

ATTENDANCE REGISTER FOR MPAC WORKING SESSION

DATE: 22 NOVEMBER 2018

VENUE: KARIBU LODGE (TZANEEN)

TIME: 10H00

| NAMES | Village/Portfolio/ Organisation | CONTACTS | F/ M | Y | A | D | OP | SIGNATURE |
|--------------------|------------------------------------|--|---------|---|---|---|----|--------------------|
| 1. MATSEE M'C | MOLEMOLÉ | Email: Fax: Cell: 0823049156 | ✓ | | | | | <i>[Signature]</i> |
| 2. COBOLA S.E. | MOLEMOLÉ | Email: Fax: Cell: 071 384 8176 Email: <i>esias.kobola@gmail.com</i> | M | ✓ | | | | <i>[Signature]</i> |
| 3. LEFERELA M.J. | MOLEMOLÉ | Email: Fax: Cell: 0760733607 Email: <i>tebogo.raphs@gmail.com</i> | F | ✓ | | | | <i>[Signature]</i> |
| 4. RAPHA SWANA T.E | MOLEMOLÉ | Email: Fax: Cell: 0721918587 | F | | ✓ | | | T. Raphas |

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner

| | | | | | | |
|-----|----------------|----------------|---|---|---|---|
| 5. | RANHEFE P.S | MPAC KHARPERAN | Cell: Email: CIVVACHOLE65@gmail.com Fax: Cell: 0609224126 | M | ✓ |  |
| 6. | MAKCIATO M.P | | Cell: Email: makciato mp64@gmail.com Fax: Cell: 0721488306 | F | ✓ |  |
| 7. | Lefereira M.J. | MPAC | Cell: Email: jacqueline.lefeof@gmail.com Fax: Cell: 0760733201 | F | ✓ |  |
| 8. | LESUFI MML | MPAC | Cell: Email: lesufi@adm.org-29 Fax: Cell: 0824925995 | F | ✓ |  |
| 9. | | RESEARCHER | Cell: Email: Fax: Cell: | | | |
| 10. | | | Cell: Email: Fax: Cell: | | | |

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner



ATTENDANCE REGISTER

MPAC PROJECT VISIT

DATE: 03 DECEMBER 2018

VENUE: MOLETJIE OFFICES

TIME: 12H00

| SURNAME & INITIALS | DESIGNATION | CONTACT | SIGNATURE |
|--------------------|----------------------------|--------------|-----------|
| MAKGAO M.P | MPAC MEMBER | 0721488306 | |
| Mpe B.F | Moemole building Inspector | 015 501 2365 | |
| NATJEE M.C | CLLR | 0823049156 | |
| COBZA S.E | MPAC MEMBER | 0713848176 | |
| DUBA M. | MPAC MEMBER | 082 431 9202 | |
| NAOJIGANA P.O | Technician | 082 484 1791 | |
| Selemoleia KL | Official | 082 540 3590 | |



Molemole Municipality

ATTENDANCE REGISTER

MPAC PROJECT VISIT

DATE: 03 DECEMBER 2018

VENUE: MOLETJIE OFFICES

TIME: 12H00

| SURNAME & INITIALS | DESIGNATION | CONTACT | SIGNATURE |
|--------------------|------------------|--------------|---------------|
| Kwaba PG | PMU Technician | 081 533 0862 | |
| Masoga PS | Cix Wase (6 | 071119791 | |
| Kaaniyaco PM | PROJECT MANAGER | 083 964 1764 | |
| Rathabe P.T | CHAIRPERSON MPAC | 0609224126 | |
| Raphaswana T.Iz | M.pac member | 0721918587 | T. Raphaswana |
| Leperele M.J | MPAC member | 0760733201 | |



Molemole Municipality

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE PROJECT VISIT REGISTER

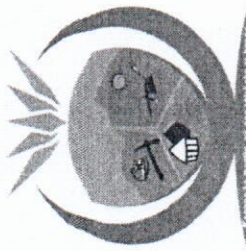
DATE : 01 FEBRUARY 2019

VENUE : EISLEBEN GRAVEL TO TAR PHASE 3

TIME : 10H00

| SURNAME AND INITIALS | DISIGNATION | CONTACTS | SIGNATURE |
|----------------------|--------------|--------------|-----------|
| Selemoleia KL | MPAC OFFICER | 082 540 3590 | |
| DUBA M | MPAC MEMBER | 082 431 9202 | |
| KOSOLA S.E. | MPAC MEMBER | 071 384 8176 | |
| RAPHASWANA T.E | MPAC MEMBER | 072 1918587 | |

| | | | | |
|---|----------------|--------------------------------|--------------|--|
| Malagato | Paulina | Mpac Member | 0721488306 | |
| MANKGA | PATHELIA | TECHNICIAN: ROADS & STORMWATER | 0766380348 | |
| MOLEJIE OFFICE PROJECT VISIT Date: 05-February 2019 | | | | |
| 1. | MASOGA PS | WARD CLERK 16 | 071119791 | |
| 2. | Sepheo Gm | CLERK WARD 10 | 0608127505 | |
| 3. | DUBA MARIAS | CLERK MPAC MEMBER 15 | 082 431 9202 | |
| 4. | RAPHASWANA T.E | M-pac Members | 0721918587 | |
| 5. | hepenela M.J | Mpac Member | 0760733301 | |
| 6. | Selamolela KL | Official MPAC | 082 540 3590 | |
| 7. | COBORA S.G. | MPAC MEMBER | 07138248776 | |
| 8. | | | | |
| 9. | | | | |



Molemole Municipality

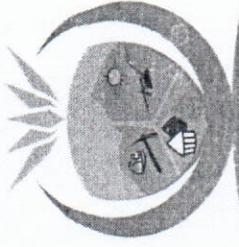
MUNICIPAL PUBLIC ACCOUNTS COMMITTEE PROJECT VISIT REGISTER (MOGWADI CEMETRY AND MOGWADI TENNIS COURT)

DATE : 29 JANUARY 2019

VENUE : MOGWADI COUNCIL CHAMBER

TIME : 09H00

| SURNAME AND INITIALS | DISIGNATION | CONTACTS | SIGNATURE |
|----------------------|---------------|--------------|-----------|
| Selamoieia KL | Official | 082 540 3590 | |
| Seareob MIP | Off user Dept | 082 2587 849 | |
| Dusha M | CLERK WARD 15 | 082 431 9202 | |



Molemole Municipality

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE PROJECT VISIT REGISTER

DATE : 31 JANUARY 2019

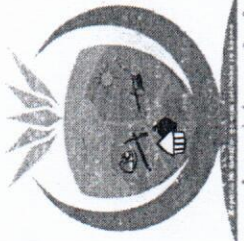
VENUE : RAMOKGOPA STADIUM

TIME : 10H00

| SURNAME AND INITIALS | DISIGNATION | CONTACTS | SIGNATURE |
|-------------------------------|---|---------------------------|--------------------------------|
| Seiomolela KL Mankga PH | MPAC official TECHNICIAN - ROADS & STORMWATER | 0825403590 0766380 848 | Signature Mankga |
| Raphaswana T.E LAPHETE P.T | MPAC Member CHAIRPERSON MPAC | 0721918587 0609224126 | T. Laphete Laphete |

HEAD OFFICE

303 Church Street
 Private Bag X 44
 MOGWADI 0715
 Telephone: (015) 501 0243/4
 Fax no : (015) 501 0419
 E-mail: info@molemole.gov.za



Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Vivirers Street
 MOREBENG 0810
 Telephone : (015) 501 2371
 Fax no : (015) 397 4334
 www.molemole.gov.za

ATTENDANCE REGISTER
EMPAC QUARTALY MEETING

DATE : 06 FEBRUARY 2019
 VENUE: COUNCIL CHAMBERS
 TIME : 12H00

| NO | Surname & Initials | Organisation | Signature | Disclosure of interest | | M | F | A | Y | PD |
|----|--------------------|---------------|--------------------|------------------------|----|---|---|---|---|----|
| | | | | YES | NO | | | | | |
| 1. | KEBOLA S-E. | MPAC member | <i>[Signature]</i> | | | ✓ | | ✓ | | |
| 2. | Raphaswana T.B | MPAC member | <i>[Signature]</i> | | | | ✓ | ✓ | | |
| 3. | DUBA M. | MPAC member | <i>[Signature]</i> | | ✓ | ✓ | | ✓ | | |
| 4. | Sepwero Am | MPAC member | <i>[Signature]</i> | | | ✓ | | | | |
| 5. | Selamolela KL | MPAC Official | <i>[Signature]</i> | | ✓ | | ✓ | | | |

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner

| NO | Surname & Initials | Organisation | Signature | Disclosure of interest | | M | F | A | Y | PD |
|-----|--------------------|------------------|--------------------|------------------------|----|---|---|---|---|----|
| | | | | YES | NO | | | | | |
| 29. | RANHEE P.T | MPAC CHAIRPERSON | <i>[Signature]</i> | | A | L | | | | |
| 30. | MAKUA TO M.P | MPAC MEMBER | <i>[Signature]</i> | X | | L | L | | | |
| 31. | | | | | | | | | | |
| 32. | | | | | | | | | | |
| 33. | | | | | | | | | | |
| 34. | | | | | | | | | | |
| 35. | | | | | | | | | | |
| 36. | | | | | | | | | | |
| 37. | | | | | | | | | | |
| 38. | | | | | | | | | | |
| 39. | | | | | | | | | | |
| 40. | | | | | | | | | | |
| 41. | | | | | | | | | | |
| 42. | | | | | | | | | | |
| 43. | | | | | | | | | | |
| 44. | | | | | | | | | | |
| 45. | | | | | | | | | | |
| 46. | | | | | | | | | | |
| 47. | | | | | | | | | | |
| 48. | | | | | | | | | | |
| 49. | | | | | | | | | | |
| 50. | | | | | | | | | | |
| 51. | | | | | | | | | | |
| 52. | | | | | | | | | | |

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner



Molemole Municipality

ATTENDANCE REGISTER

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

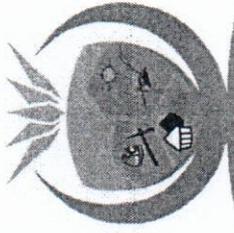
DATE: 15 FEBRUARY 2018

VENUE: TZANEEN COUNTRY LODGE

TIME: 10H00

| SURNAME & INITIALS | DEPARTMENT/ INSTITUTION | CONTACT | SIGNATURE |
|--------------------|-------------------------|---------------------------------------|-----------|
| Selemoleia KL | Molemole | Chunene@moemole.gov.za 082 5403590 | |
| Letsoabo Gabo | CDM | 012 943 9858 | |
| RAPHASWANA T.E | Molemole | 078 1918587 082 4521095 | |
| LESHEFI M.M.L | CDM | 082 668 2890 | |
| Leferela M.J. | Molemole | 0760733201 | |
| KEBOLA S.E. | Molemole | 071 884 8176 | |

| | | | |
|-------------|----------|-------------------------|-----|
| RAJWASE P.T | Molemole | Chirathote 64@gmail.com | PJA |
| | | | |
| | | | |



Molemole Municipality

ATTENDANCE REGISTER

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

DATE: 16 FEBRUARY 2018

VENUE: TZANEEN COUNTRY LODGE

TIME: 10H00

| SURNAME & INITIALS | DEPARTMENT/ INSTITUTION | CONTACT | SIGNATURE |
|--------------------|-------------------------|---|-----------|
| RAGHWESE P.G | Molemole | 073 821 8351 060 928 2126 Chuerel@molemole.gov.za 0825403590 | |
| Semoleia KL | Molemole | 071 384 8176 | |
| LOBOLA S.E. | Molemole | 0721918587 | |
| RAPHASWANA T.E | Molemole | 072 943 9858 | |
| Leboalo Gobo | CDM | 082 492 5495 | |
| LESUF MML | CDM | | |

HEAD OFFICE

303 Church Street
Private Bag X 44
MOGWADI 0715
Telephone: (015) 501 0243/4
Fax no : (015) 501 0419
E-mail: info@molemole.gov.za



Molemole Municipality

25 Cnr. Roets & Viviers Street
MOREBENG 0810
Telephone : (015) 501 2371
Fax no : (015) 397 4334

www.molemole.gov.za

ATTENDANCE REGISTER

MPAC WORKING SESSION MEETING

Date : 21ST – 22ND February 2019

Venue : Shangri-La Country Hotel (Bela-Bela)

Time : 10H00

| NO | Surname & Initials | Designation | Contact Number | Disclosure of interest | | M | F | A | Y | PD | Signature | |
|-----|--------------------|---------------|----------------|------------------------|----|---|---|---|---|----|------------|------------|
| | | | | YES | NO | | | | | | 21/02/2019 | 22/02/2019 |
| 1. | Sephego Gm | Clr | 060 8127505 | ✓ | | ✓ | | | | | | |
| 2. | Selamoieia KL | Official | 082 540 3590 | | ✓ | ✓ | | ✓ | | | | |
| 3. | LESUMI MML | Official | 082 492 5995 | ✓ | | ✓ | | ✓ | | | | |
| 4. | Letsoalo G.T | Com. Official | 012 943 9858 | | ✓ | | | ✓ | | | | |
| 5. | Matgato MP | mpac Member | 072-488 306 | ✓ | | ✓ | | ✓ | | | | |
| 6. | KOBOLA S.E. | MPAC MEMBER | 0713848 176 | ✓ | | ✓ | | ✓ | | | | |
| 7. | DUBA M | MPAC MEMBER | 082 431 9202 | ✓ | | ✓ | | ✓ | | | | |
| 8. | RATHERE P.T | CHAIR MPAC | 060 9224126 | | ✓ | ✓ | | ✓ | | | | |
| 9. | Raphaswani TIE | MPAC Member | 0721918587 | | ✓ | | | ✓ | | | | |
| 10. | Mokhewa MP | Executive | 083414 0924 | | ✓ | ✓ | | ✓ | | | | |

M=MALE, F=FEMALE, A=ADULT, Y=YOUTH, PD=PEOPLE WITH DISABILITY

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner

HEAD OFFICE

303 Church Street
Private Bag X 44
MOCWADI 0715
Telephone: (015) 501 0243/4
Fax no : (015) 501 0419
E-mail: info@molemole.gov.za



Molemole Municipality

MOREBENG BRANCH OFFICE

25 Cnr. Rods & Viviers Street
MOREBENG 0810
Telephone : (015) 501 2371
Fax no : (015) 397 4334

www.molemole.gov.za

ATTENDANCE REGISTER Municipal Public Accounts Committee

Ordinary Meeting

DATE: 26/03/2019

VENUE: MOREBENG OFFICE

TIME: 10:00

| NAMES | Department/ Organisation | CONTACTS | F/ M | Y | A | B | OF | SIGNATURE |
|------------------|---------------------------------|---|------|---|---|---|----|-----------|
| 1. Selamoieia KL | MPAC | Email: Fax: Cell: 082 540 3590 Email: C.mari@ecgwa.t.com | F | ✓ | | | | |
| 2. MATJEE m'c | MOLEMOLE | Fax: Cell: 0823049156 Email: | ✓ | | | | | |
| 3. Saphiso Am | MPAC member Molemole MPAC | Fax: Cell: 060 8127505 Email: | M | | | | | |
| 4. RARHEG P.G | CHAIRPERSON | Fax: 0609224126 | M | | | | | |

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner

5. DUBA M

mpac member

Cell: 082 431 9202

N

✓



KOBOLA S.E.

mpac Member

Fax:

Cell: 071 3824 8176

M

✓



F Female-M Male Y Youth (10-35yrs) D Disabled A Adults (35-55yrs) OP Older Persons(55 and above)

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner